



Wisconsin Department of Public Instruction
**RESIDENT SCHOOL DISTRICT APPROVAL OR DENIAL
OF OPEN ENROLLMENT APPLICATION**
PI-9417 (Rev. 11-05)

INSTRUCTIONS: To be completed by the resident school district. Notification of denial must be sent to the mailing address indicated on the application form, unless the parent has submitted an address change, and must be postmarked no later than the first Friday following the first Monday in April (April 7, 2006). Notification of approval is optional to the resident school district.

Use of this form is authorized under s. 118.51, Wisconsin Stats.

If the resident school district does not give timely notification of denial, the application is approved.

Name of Resident School District

I. NOTIFICATION OF APPROVAL OR DENIAL

To be completed by the RESIDENT school district

Student Name

Nonresident School District

The application of the above named student to attend the nonresident school district indicated above is:

☐ **Approved.**

Notice to the student and parent: This notice constitutes the **resident school district's** approval of the student's application for transfer under open enrollment. This approval does not constitute approval of the nonresident school district nor does it commit the nonresident school district to approve the application.

☐ **Denied.** Reason(s) for denial (required):

☐ **Undue financial burden.** In accordance with s. 118.51 (12) (b), Wis. Stats., the resident school board has determined that the cost of the special education program and/or related services required in the student's individualized education program, as proposed to be implemented by the nonresident school district, would impose an undue financial burden on the resident school district.

☐ **Racial imbalance** (applies only to school districts that are eligible for aid under subch. VI of ch. 121—referred to as the Chapter 220 integration transfer program). In accordance with s. 118.51 (7), Wis. Stats., and school district policy, the resident school district has determined that permitting this transfer would increase racial imbalance in the school district.

☐ **Ineligibility.** The student is ineligible to participate in the open enrollment program for the following reason(s):

☐ The application was submitted after February 24, 2006 (4:00 pm), was incomplete, or was deliberately falsified.

☐ Applications for the student were submitted to more than three (3) nonresident school districts.

☐ The resident school district does not offer the same type of prekindergarten, 4-year-old kindergarten, early childhood or school-operated daycare program that is requested in the nonresident school district, or the student is not eligible for that prekindergarten, 4-year-old kindergarten, early childhood, or school-operated daycare program that is offered in the resident school district.

☐ The child does not meet the age requirements under s. 118.14, Wis. Stats.

Name of Authorized Official

Title

Signature

Date Signed *Mo./Day/Yr.*



II. NOTICE OF RIGHT TO APPEAL

If the student's application is denied, the student or parent may appeal the denial to the Department of Public Instruction. The appeal may be filed on DPI form PI-9418 or may be filed in the form of a letter or a legal brief. The appeal shall state the decision being appealed, the specific reasons for the appeal, including why the appellant believes the school board's decision was arbitrary or unreasonable, and other facts and evidence relevant to the appeal. The appellant should include a copy of the post-marked envelope in which the notice was received. The appeal shall be signed by the appellant. A copy of this completed form or other notice of denial must be included with the appeal.

The appeal must be made within 30 days of the date the notice of denial was postmarked or delivered to the parent, whichever occurs first.

The appeal must be sent to: Director, School Management Services
Department of Public Instruction
P.O. Box 7841
Madison, WI 53707-7841

Resident School District: Send a copy of this form to the nonresident school district.